

SUBMISSION OF RESOLUTIONS

TO: STS Resolutions Committee **DATE:** _____

SPONSORED BY: _____

FROM **CONTACT PERSON:** _____

TELEPHONE: _____

Be it resolved that:

Please refer to Criteria for Format of Resolutions for guidance.

Submit background Information on reverse side of form.

Submit prior to **March 1st**.

Superannuated Teachers of Saskatchewan, Resolutions Committee

2311 Arlington Avenue

SASKATOON SK S7J 2H8

FOR USE BY RESOLUTIONS COMMITTEE ONLY:

_____

_____ **NOT ACCEPTED**

_____ not received in writing

_____ not eligible sponsor

_____ Other: _____ follow-up by phone

_____ follow-up in writing

_____ **ACCEPTED**

_____ as received

_____ combine with # _____

_____ notice of motion

_____ follow-up by phone

_____ change required as follows:

Be it resolved that:

Criteria for Format of Resolutions

1. Definition
 - a) A resolution is a formal proposal calling for the Superannuated Teachers of Saskatchewan to take a certain action, or to express a certain view or set of beliefs.
 - b) Resolutions passed by the Annual General Meeting or Special Business meeting become either short-term action directives or policy statements of the organization.

2. Format
 - a) Resolutions should be unambiguous, direct and concise so that a specific action is being called for or a clear statement of beliefs being provided.
 - b) Resolutions are to begin with the words, “Be it Resolved” and state who is to do what.
 - c) The use of a “Whereas” section in addition to the main body of the resolution will not be accepted by the Resolutions Committee.
 - d) Accepted titles of frequently referenced agencies: ACER-CART (Canadian Association of Retired Teachers; STS (Superannuated Teachers of Saskatchewan; STF (Saskatchewan Teachers’ Federation); CTF (Canadian Teachers’ Federation); boards of education (no caps); Government of Canada; Government of Saskatchewan; Department of Learning; SSM (Saskatchewan Seniors Mechanism).

3. Example
 - a) BE IT RESOLVED that the STS urge the STF to provide local associations with financial review services at reduced rates.

4. Explanatory Comments
 - a) The movers of a resolution may submit explanatory comments to be published with the resolutions to facilitate discussions.
 - b) The Resolutions Committee will edit explanatory comments for length and the removal of ambiguity or lack of clarity.
 - c) Explanatory comments will be included when they describe the actual situation. In other words, the resolution describes the ideal; explanatory comments describe the actual.
 - d) Known errors of fact will not be published as explanatory comments.
 - e) Acceptable background information will be included in the printing or resolutions for the Annual General Meeting.